

**COLUMBIA COUNTY ASSESSOR
REQUEST FOR CHANGE OF ASSESSMENT RECORDS**

Ownership changes of assessment records of property in Columbia County occurs after a deed or other legal document has been recorded with the County Clerk.

To change a name due to marriage, death, divorce or other court orders are as follows:

- Marriage: a deed must be recorded to change the title to a new married name.
- Death: a certified copy of the death certificate needs to be recorded with the County Clerk.
- Divorce: provide a certified copy of the court decree. Assessment records will be changed to reflect the ownership as it is defined in the court decree.

Name to be removed: _____
(Please print)

For the following reason:	Death	Recorded Sale
	Divorce	Other

Accounts affected by this request:	Account: _____	Account: _____
	Account: _____	Account: _____
	Account: _____	Account: _____

Requested By:

Name: _____
(Please print)

Address: _____

Date: _____ Phone Number: _____

Signature: _____

FOR OFFICE USE ONLY:

Date: _____ Reviewed/processed by: _____

Request accomplished?

Death certificate on record with County Clerk:	[] Yes	[] No	Doc # _____
Probate on record with Circuit Court Clerk:	[] Yes	[] No	Doc # _____
Deed on record with County Clerk:	[] Yes	[] No	Doc # _____
Divorce decree on record with Circuit Court Clerk:	[] Yes	[] No	Doc # _____

[] We are unable to complete the requested action at this time. Please provide the County Clerk or Circuit Court Clerk a copy of the requested document or contact the Assessor's Office with additional information at (503) 397-2240.

Complete the top half of form and return to: Columbia County Assessor
230 Strand Street
Saint Helens, OR 97051